

# Corporate Overview and Scrutiny Committee

## Agenda

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**Date:** Thursday, 6th June, 2019  
**Time:** 11.00 am  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 4 April 2019.

3. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

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For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

**Contact:** Mark Nedderman

**Tel:** 01270 686459

**E-Mail:** [mark.nedderman@cheshireeast.gov.uk](mailto:mark.nedderman@cheshireeast.gov.uk)

5. **Declaration of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.

6. **2018/19 Review of Performance Quarter 4**

To consider a report of the Head of Finance & Performance( report to follow)

7. **Fly-Tipping Group**

To receive an update on the work of the fly tipping monitoring group.

8. **ORACLE (Best4Business)**

To receive an update from Interim Executive Director of Corporate Services on the Best4Business programme.

9. **Forward Plan** (Pages 7 - 18)

To note the current forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

10. **Work Programme Progress Report** (Pages 19 - 26)

To review the work programme.

**CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Corporate Overview and Scrutiny Committee**  
held on Thursday, 4th April, 2019 at Committee Suite 1,2 & 3, Westfields,  
Middlewich Road, Sandbach CW11 1HZ

**PRESENT**

Councillor M Simon (Chairman)  
Councillor M Grant (Vice-Chairman)

Councillors S Corcoran, H Davenport, T Dean, B Dooley, A Moran and  
J Nicholas

**Apologies**

Councillors B Burkhill and S Pochin

**72 ALSO PRESENT**

Councillor Paul Bates – Finance and Communications Portfolio Holder  
Councilfloo Paul Findlow - Corporate Policy and Legal Services Portfolio  
Holder  
Kath O'Dwyer – Acting Chief Executive  
Mart Taylor – Interim Executive Director Corporate Services  
Paul Bayley - Director of Environment and Neighbourhood Services  
Alex Thompson - Head of Finance & Performance  
Michael Moore - Senior Social Media and Marketing Officer

**73 APOLOGIES FOR ABSENCE****74 MINUTES OF PREVIOUS MEETING**

Resolved – That the minutes of the meeting held on 4 February 2019 be  
confirmed as a correct record and signed by the Chairman

**75 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**76 DECLARATION OF PARTY WHIP**

There were no declarations of the existence of a party whip.

**77 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present who wished to speak.

**78 MEDIA RELATIONS PROTOCOL**

The committee considered the Council's media relations protocol in the context of Overview and Scrutiny. The protocol provided media guidance to officers and elected members and set out the sign off process for all media communications including amongst other things, press statements

The following points were raised in respect of the protocol:

- The protocol did not have the flexibility to allow non executive members to be quoted in press statements for example when the subject related to a specific ward issue.
- Overview and Scrutiny committees seldom received media support even when dealing with contentious issues

### RESOLVED

- (a) That the Senior Social Media and Marketing Officer be requested to re-draft the media relations protocol with a view to making the document reflect a more collaborative approach which would make provision for non executive members to take part in press releases when it is considered appropriate;
- (b) That the Portfolio Holder for Finance and Communication be requested to report back to this committee in due course on progress with this matter.

## 79 FORWARD PLAN

RESOLVED- That the Forward Plan be received and noted.

## 80 WORK PROGRAMME PROGRESS REPORT

The Committee reviewed its work programme.

RESOLVED – That subject to an item being added to receive a half yearly update on the progress to deliver proposals within the medium term financial strategy as it relates to corporate services, the work programme be noted.

## 81 DIGITAL CUSTOMER SERVICES

Paul Bayley gave a presentation on progress of the digital customer services project which began in 2015 the object of which was to enable customer contact across all services to be primarily delivered through digital channels.

The presentation demonstrated how the new digital customer services had been constructed and highlighted some real life examples of the system in operation.

RESOLVED – That presentation be noted.

**82 BEST4BUSINESS**

Mark Taylor Interim Executive Director Corporate Services gave a presentation on the progress of the best4business project. The presentation had been given to the Joint working group with Cheshire West and Chester at its recent meeting.

The implementation of the new software had been subject to slippage on three occasions, but the committee was assured that the two Councils were working collaboratively and were confident that the project would still be delivered and that savings would be achieved.

RESOLVED

- (a) That the best4business project update be added as a standing item on the agendas for this committee for the foreseeable future;
- (b) That the acting Executive Director be requested to provide details of cost of the extension of the Oracle system to members of this committee.

**83 TRANSPARENCY WORKING GROUP**

The Committee considered a report of the acting Executive Director Corporate Services relating to the work of the transparency working group which had supported the Council's arrangements to comply with mandatory publication requirements including compliance with the Local Government Transparency code 2015, the information Commissioners Publication Scheme, re-use of public sector information regulations 2015 and various copyright and data licensing regulations.

Having completed its work, the transparency working group had been disbanded.

RESOLVED

- (a) That the report be received;
- (b) That it be noted that updates on the monitoring of the Council's performance on open data and transparency, will be submitted to this committee in due course

The meeting commenced at 2.15 pm and concluded at 4.00 pm

Councillor M Simon (Chairman)

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## **FORWARD PLAN FOR THE PERIOD ENDING 31<sup>ST</sup> AUGUST 2019**

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

"an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

*For the purpose of the above, savings or expenditure are "significant" if they are equal to or greater than £1M."*

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team  
Cheshire East Council  
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ  
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the

Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer  
[paul.mountford@cheshireeast.gov.uk](mailto:paul.mountford@cheshireeast.gov.uk)

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.



## Forward Plan

| Key Decision and Private Non-Key Decision                   | Decisions to be Taken   | Decision Maker  | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made                        | Private/ Confidential and paragraph number |
|---|---|---|---------------------------|-----------------------|--|--|
| CE 18/19-51 ASDV Programme Update                           | To authorise officers to take all necessary actions to implement the recommendations made in the ASDV Review report approved by Cabinet on 12th March 2019.   | Portfolio Holder for Housing, Planning and Regeneration | May 2019                  |                       |  | Fully exempt - paras 3 & 4                 |
| CE 18/19-49 Crewe Hub Station                               | To take all necessary actions to progress the Crewe Hub, including land acquisition and preparation of an evidence base for an Enterprise Zone.   | Cabinet   | 11 Jun 2019               |                       |  | N/A  |
| CE 18/19-57 Re-Procurement of Food Contracts for Fresh Meat | To seek approval for the re-procurement of fresh meat and poultry products and to authorise the Executive Director of People in consultation with the Portfolio Holder for Children and Families to award contracts following evaluation. The new contract term will run from October 2019 for two years, with an option to extend. | Cabinet   | 11 Jun 2019               |                       | Mark Bayley, Head of Service for Education Infrastructure and Outcomes | N/A  |

| <b>Key Decision</b>   | <b>Decisions to be Taken</b>   | <b>Decision Maker</b> | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b>                      | <b>Private/ Confidential and paragraph number</b> |
|---|--|-----------------------|----------------------------------|------------------------------|---|---|
| CE 18/19-58<br>Malbank School and Sixth Form College - Authority to Enter into a Contract | To seek approval to delegate to the Executive Director People authority to enter into a construction contract for additional places at Malbank School, Nantwich.   | Cabinet               | 11 Jun 2019                      |                              | Mark Bayley, Head of Service for Education Infrastructure and Outcomes      | N/A   |
| CE 18/19-59<br>Tatton Vision 2 - Arrival and Stableyard                                   | To seek delegated authority for the Executive Director Place, in consultation with the Portfolio Holder for Environment, to implement the Arrival and Stableyard project at Tatton Park, including procuring and entering into all necessary contractual arrangements. | Cabinet               | 11 Jun 2019                      |                              | Brendan Flanagan, Head of Rural and Cultural Economy                        | N/A   |
| CE 18/19-61<br>Cheshire and Warrington LEP Urban Development Fund                         | To take all necessary actions to progress the Urban Development Fund, including the creation of the structures and governance to allow the fund to commence.   | Cabinet               | 11 Jun 2019                      |                              | Aaron Lecroy  | N/A   |
| CE 18/19-63<br>ASDV Directorships   | To consider a report in relation to ASDV Directorships.  | Cabinet               | 11 Jun 2019                      |                              | Frank Jordan, Acting Deputy Chief Executive and Executive Director of Place | Fully exempt by virtue of Exemption para 3        |

| Key Decision   | Decisions to be Taken   | Decision Maker              | Expected Date of Decision   | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|---|-----------------------------|-----------------------------|-----------------------|---|--|
| CE 18/19-65<br>SMDA<br>Infrastructure<br>Procurement<br>Strategy | <p>In accordance with the authority delegated by Cabinet to the Executive Director of Place on 8<sup>th</sup> May 2018:</p> <p>To procure the infrastructure, utilities and ground stabilisation works at South Macclesfield Development Area; to enter into any contracts or agreements required under the SCAPE Civil Engineering and Infrastructure Framework; and to utilise an NEC ECC Type C construction contract with Early Contractor Involvement.</p> | Executive Director<br>Place | Not before<br>12th Jun 2019 |                       |   | N/A  |

| <b>Key Decision</b>   | <b>Decisions to be Taken</b>   | <b>Decision Maker</b>       | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|---|--|-----------------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-66<br>SMDA<br>Infrastructure and Funding Agreement | <p>In accordance with the authority delegated by Cabinet to the Executive Director of Place on 8<sup>th</sup> May 2018:</p> <p>To enter into a funding agreement (infrastructure agreement) with the principal landowner in respect of the Council's landholding at South Macclesfield Development Area.</p> | Executive Director<br>Place | Not before<br>12th Jun 2019      |                              |  | Partly exempt by virtue of paras 3 and 5.         |

| Key Decision  | Decisions to be Taken   | Decision Maker           | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|--------------------------|---------------------------|-----------------------|---|--|
| CE 18/19-69<br>Acquisition of the Willows, Macclesfield | <p>In accordance with Chapter 2, Part 6, Paragraph 52 of the constitution of Cheshire East Borough Council dated 12<sup>th</sup> February 2019:</p> <p>To approve the acquisition of the property known as The Willows, Macclesfield, Cheshire SK11 8LF and to instruct the Council's Legal Officers to proceed to legal completion of the purchase and any related legal documentation on terms and conditions to be determined by the Assets Manager and the Director of Governance and Compliance.</p> | Executive Director Place | Not before 19th Jun 2019  |                       |   | Fully exempt under para 3                  |

| <b>Key Decision</b>                            | <b>Decisions to be Taken</b>   | <b>Decision Maker</b> | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|--|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-50<br>Environment Strategy            | To seek approval for the draft Environment Strategy and agreement that a borough wide public consultation takes place seeking views on the draft Environmental Strategy, with the decision on all final consultation materials being delegated to the Executive Director of Place. The outcomes of the consultation and any resultant changes to the draft strategy will be reported to and approved by Cabinet in due course. | Cabinet               | 9 Jul 2019                       |                              | Paul Bayley  |   |
| CE 18/19-52<br>Cheshire East Economic Strategy | To approve the draft economic strategy for public consultation. The outcome of the consultation will be reported to Cabinet in due course.   | Cabinet               | 9 Jul 2019                       |                              |  | N/A   |

| <b>Key Decision</b>   | <b>Decisions to be Taken</b>  | <b>Decision Maker</b> | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|---|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-53<br>Site Allocations and Development Policies Document - Public Consultation | To seek approval to publish a Publication Draft of the Cheshire East Site Allocations and Development Policies Document, along with its supporting evidence, for a further six weeks' public consultation.              | Cabinet               | 9 Jul 2019                       |                              | Jeremy Owens   | N/A   |
| CE 18/19-55<br>Sandbach School - Authority to Enter into a Grant Agreement              | To seek approval to delegate authority to the Executive Director People to authorise the entering into of a grant agreement to facilitate the creation of additional pupil places at Sandbach School.                   | Cabinet               | 9 Jul 2019                       |                              | Jacky Forster, Director of Education and 14-19 Skills  | N/A   |
| CE 18/19-56<br>Proposed Expansion of Park Lane School, Macclesfield                     | To approve the proposed expansion of Park Lane School, Macclesfield from 82 places to 122 places for implementation in September 2020, having given due consideration to the response to the statutory proposal notice. | Cabinet               | 9 Jul 2019                       |                              | Jacky Forster, Director of Education and 14-19 Skills  | N/A   |

| <b>Key Decision</b>  | <b>Decisions to be Taken</b>   | <b>Decision Maker</b> | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|--|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-62<br>Next Generation WAN Contract  | To authorise the officers to take all necessary steps to enter into a contract with a new Wide Area Network supplier for up to 10 years and maximum value of £25M. The current contract ends on 21 <sup>st</sup> February 2021.  | Cabinet               | 9 Jul 2019                       |                              | Gareth Pawlett, ICT Manager                            | N/A   |
| CE 18/19-67<br>Macclesfield Town Centre Regeneration - Strategic Regeneration Framework and Future Programme | Taking into account the outcome of a public consultation on a draft Strategic Regeneration Framework for Macclesfield Town Centre, to approve a final version of the Framework and agree further actions stemming from its recommendations.                                  | Cabinet               | 9 Jul 2019                       |                              | Jo Wise  | N/A   |
| CE 18/19-44<br>Local Transport Plan  | Cheshire East Council as the Local Transport Authority has a duty to produce, and keep under review, a Local Transport Plan (LTP) in accordance with the Local Transport Act 2008. Council will be asked to approve the LTP for adoption following consideration by Cabinet. | Council               | 18 Jul 2019                      |                              | Richard Hibbert  | N/A   |



| <b>Key Decision</b>   | <b>Decisions to be Taken</b>  | <b>Decision Maker</b>                                   | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b> | <b>Private/ Confidential and paragraph number</b> |
|---|---|---|----------------------------------|------------------------------|--|---|
| CE 18/19-64<br>Framework for Domestic Repairs and Adaptations           | To approve the establishment of a framework to commission low value domestic repairs and adaptations on behalf of vulnerable residents, and to authorise the Executive Director Place in consultation with the Portfolio Holder for Housing, Planning and Regeneration to award and enter into a framework. | Cabinet   | 10 Sep 2019                      |                              | Karen Whitehead  | N/A   |
| CE 18/19-54<br>Crewe Station Hub Area Action Plan - Public Consultation | To seek approval for a further six week consultation period on the Crewe Station Hub Area Action Plan.  | Cabinet   | 8 Oct 2019                       |                              | Adrian Fisher, Head of Planning Strategy               | N/A   |
| CE 18/19-60<br>The Minerals and Waste Development Plan                  | To seek approval to consult on the first draft of the Minerals and Waste Development Plan.  | Portfolio Holder for Housing, Planning and Regeneration | November 2019                    |                              | Adrian Fisher, Head of Planning Strategy               | N/A   |

| <b>Key Decision</b>                                   | <b>Decisions to be Taken</b>  | <b>Decision Maker</b> | <b>Expected Date of Decision</b> | <b>Proposed Consultation</b> | <b>How to make representation to the decision made</b>                         | <b>Private/ Confidential and paragraph number</b> |
|---|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-68<br>Medium Term Financial Strategy 2020-24 | To approve the Medium Term Financial Strategy for 2020-24, incorporating the Council's priorities, budget, policy proposals and capital programme. The report will also include the capital, treasury management, investment and reserves strategies. | Council               | 20 Feb 2020                      |                              | Alex Thompson, Head of Finance and Performance and Interim Section 151 Officer | N/A   |

## CHESHIRE EAST COUNCIL

### REPORT TO: CORPORATE SCRUTINY COMMITTEE

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6 June 2019

**Date of Meeting:**

**Report of:**

Head of Governance and Democratic Services

**Subject/Title:**

Work Programme update

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#### **1.0 Report Summary**

- 1.1 To review items in the 2019/20 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

#### **2.0 Recommendations**

That the 2019/20 work programme be reviewed.

#### **3.0 Reasons for Recommendations**

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

#### **4.0 Wards Affected**

- 4.1 All

#### **5.0 Local Ward Members**

- 5.1 Not applicable.

#### **6.0 Policy Implications including - Carbon reduction - Health**

- 6.1 Not known at this stage.

#### **7.0 Financial Implications**

- 7.1 Not known at this stage.

#### **8.0 Legal Implications**

- 8.1 None.

#### **9.0 Risk Management**

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- 9.1 There are no identifiable risks.

## **10.0 Background and Options**

- 10.1 The schedule attached has been updated to reflect the decisions taken by the Committee at its previous meeting.
- 10.2 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity.
- 10.3 When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.
- 10.4 The following questions should be asked in respect of each potential work programme item:
- Does the issue fall within a corporate priority;
  - Is the issue of key interest to the public;
  - Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
  - Is there a pattern of budgetary overspends;
  - Is it a matter raised by external audit management letters and or audit reports?
  - Is there a high level of dissatisfaction with the service;
- 10.5 If during the assessment process any of the following emerge, then the topic should be rejected:
- The topic is already being addressed elsewhere
  - The matter is subjudice
  - Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

## **11 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

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Name: Mark Nedderman  
Designation: Scrutiny Manager  
Tel No: 01270 686459  
Email: [mark.nedderman@cheshireeast.gov.uk](mailto:mark.nedderman@cheshireeast.gov.uk)

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|---|---|---|---|---|---|
| Date: <b>06.06.19</b><br>Time: 2.00pm<br>Venue:<br>Committee suite,<br>Westfields | Date: <b>05.09.19</b><br>Time: 2.00pm<br>Venue:<br>Committee suite,<br>Westfields | Date: <b>31.10.19</b><br>Time: 2.00pm<br>Venue:<br>Committee suite,<br>Westfields | Date: <b>09.01.20</b><br>Time: 2.00pm<br>Venue:<br>Committee suite,<br>Westfields | Date: <b>03.02.20</b><br>Time: 2.00pm<br>Venue:<br>Committee suite,<br>Westfields | Date: <b>02.04.20</b><br>Time: 2.00pm<br>Venue:<br>Committee suite,<br>Westfields |
|---|---|---|---|---|---|

| <b><u>Item</u></b>        | <b><u>Purpose</u></b>  | <b><u>Lead Officer</u></b>                       | <b><u>Portfolios</u></b>   | <b><u>Suggested by</u></b> | <b><u>Scrutiny role</u></b>   | <b><u>Corporate priorities</u></b>                 | <b><u>Date</u></b>                                  |
|---------------------------|--|--|----------------------------|----------------------------|---|--|---|
| ORACLE<br>(Best4Business) | To monitor the work of the joint working group with Cheshire West and Chester Council.   | Interim Executive Director of Corporate Services | Finance and Communications | Portfolio Holder           | Monitor the development and progress of the project.  | Cheshire East has a strong and resilient economy   | Every meeting starting on 06.06.19                  |
| Communications Protocol   | To review the Council's current communications protocols.  | Interim Executive Director of Corporate Services | Finance and Communications | Committee                  | Review the current protocols and arrangements and make recommendations for improvements as necessary. | A responsible effective and efficient organisation | The Portfolio Holder to report back on progress TBA |
| Fly-Tipping Group         | To receive a quarterly update report on the activity and performance of the Fly-Tipping working group. (Last report received 4 February 2019). | TBA  | TBA                        | Committee                  | Performance monitoring  | Our local communities are strong and supportive    | 06.06.19  |

| <b><u>Item</u></b>                         | <b><u>Purpose</u></b>  | <b><u>Lead Officer</u></b>                       | <b><u>Portfolios</u></b>   | <b><u>Suggested by</u></b>                       | <b><u>Scrutiny role</u></b> | <b><u>Corporate priorities</u></b>                 | <b><u>Date</u></b> |
|--|--|--|--|--|-----------------------------|--|--------------------|
| Performance Scorecard - Quarter 4, 2018/19 | To scrutinise the mid-year review of performance prior to Cabinet consideration. | Interim Executive Director of Corporate Services | Adult Social Care and Integration<br><br>Health<br><br>Corporate Policy and Legal Services<br><br>Finance and Communications<br><br>Leader | Committee  | Performance Monitoring      | A responsible effective and efficient organisation | 06.06.19           |
| MTFS                                       | To receive an update on the half year position                                   | Interim Executive Director of Corporate Services | Corporate Policy and Legal Services<br><br>Finance and Communications<br><br>Leader  | Interim Executive Director of Corporate Services | Performance Monitoring      | A responsible effective and efficient organisation | TBA                |
| ASDV                                       | There had been a review on alternative service delivery vehicles (ASDVs) to      | TBA  | Finance and Communicati  | Chairman   | To review progress.         | A responsible                                      | TBA                |



| <b><u>Item</u></b>                             | <b><u>Purpose</u></b>   | <b><u>Lead Officer</u></b>  | <b><u>Portfolios</u></b>          | <b><u>Suggested by</u></b>       | <b><u>Scrutiny role</u></b>                     | <b><u>Corporate priorities</u></b>                 | <b><u>Date</u></b> |
|--|---|---|-----------------------------------|----------------------------------|---|--|--------------------|
|  | monitor the effectiveness of the new shareholders board. Update in 6 months' time to review progress  |   | ons                               |                                  |   | effective and efficient organisation               |                    |
| Members' Facilities, Accommodation and Culture | To review members' facilities and accommodation.<br><br>Task and finish group last met on 10 December 2018 and finalised its findings.<br><br>Final report TBA. | Executive Director of Place and Deputy Chief Executive Officer                  | Finance and Communications        | Chairman                         | Task and finish group appointed on 7 July 2016. | A responsible effective and efficient organisation | TBA                |
| ICT Investment (IIP)                           | To scrutinise the joint ICT investment by Cheshire East and Cheshire West and Chester Councils.   | Gareth Pawlett (Project Lead); Interim Executive Director of Corporate Services | Finance and Communications        | CLT                              | Performance monitoring                          | A responsible effective and efficient organisation | TBA                |
| Re-development of Crewe Fire Station           | To review arrangements to re-develop Crewe Fire station   |   | Adult Social Care and Integration | Chairman                         |   | A responsible effective and efficient organisation | TBA                |
| Anti-social Behaviour Task and Finish Group    | To consider the future planned arrangements for how anti-social behaviour cases will be dealt with, and   | Director of Commissioning   | Adult Social Care and Integration | Referred by the Health and Adult | Performance monitoring / policy                 | Our local communities are strong                   | TBA                |

| <b><u>Item</u></b> | <b><u>Purpose</u></b>   | <b><u>Lead Officer</u></b> | <b><u>Portfolios</u></b> | <b><u>Suggested by</u></b>      | <b><u>Scrutiny role</u></b> | <b><u>Corporate priorities</u></b> | <b><u>Date</u></b> |
|--------------------|---|----------------------------|--------------------------|---------------------------------|-----------------------------|------------------------------------|--------------------|
|                    | monitor the performance of housing association partners (Peaks and Plains Housing Trust, Guinness Partnership, Plus Dane Housing) |                            |                          | Social Care and Communities OSC | development                 | and supportive                     |                    |
|                    |   |                            |                          |                                 |                             |                                    |                    |
|                    |   |                            |                          |                                 |                             |                                    |                    |

**Possible Future Items/briefings notes**

Review the Council's working arrangements with partners and other third parties specifically in relation to value for money.